

**APPENDIX A-1**  
**DEPARTMENT OF RECREATION AND PARKS**  
**Town of Avon, 60 West Main St., Avon, CT 06001**  
**APPLICATION FOR USE OF TOWN OF AVON PUBLIC PLACES**  
**(Please Print or Type)**

Name of Public Place Requested: \_\_\_\_\_

Name & Address of Applicant: \_\_\_\_\_

Facilities Desired \_\_\_\_\_ # of People Expected \_\_\_\_\_

Date or Dates Desired (List each separately. If application is for a weekly function, please state the beginning and ending dates).  
\_\_\_\_\_

Purpose of Use \_\_\_\_\_

Type of Activities To Be Conducted (Please be complete & specific as each activity requires separate approval)  
\_\_\_\_\_

Time Activity Will Start: \_\_\_\_\_ Time Activity Will End: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

What Type of Food and/or Beverage will you be serving \_\_\_\_\_

KITCHEN FACILITIES (Use of Equipment) Yes \_\_\_ No \_\_\_ Specify \_\_\_\_\_

Will You Be Charging Admission? Yes \_\_\_ No \_\_\_ If yes, proceeds will go to? \_\_\_\_\_

Any person issued a permit shall observe all rules, regulations and ordinances adopted by the Town of Avon. To the extent provided by law, the person to whom a permit is issued shall agree to be liable for any loss, damage or injury sustained by any person or property whatsoever by reason of negligence on the part of any person engaged in the activity being sponsored under the permit and shall agree to hold the Town and any of its agents, servants and employees harmless from any and all losses caused by the permittee or any person engaged in activity being sponsored under the permit.

APPLICANT NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ HOME/CELL # \_\_\_\_\_

TITLE OF APPLICANT (IF ORGANIZATION) \_\_\_\_\_

EMAIL \_\_\_\_\_

AGE \_\_\_\_\_ (If applicable)

\_\_\_\_\_  
SIGNATURE OF APPLICANT

**OFFICE USE ONLY**

Special Permit YES \_\_\_ NO \_\_\_  
Facility Attendant YES \_\_\_ NO \_\_\_  
Approved YES \_\_\_ NO \_\_\_  
Key Needed YES \_\_\_ NO \_\_\_  
Certificate of Insurance YES \_\_\_ NO \_\_\_  
Review By Town Council YES \_\_\_ NO \_\_\_  
Approved by Town Council YES \_\_\_ NO \_\_\_

\_\_\_\_\_  
TYPE OF PERMIT

\_\_\_\_\_  
Director of Recreation and Parks

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

CC: Buildings & Grounds  
Police Department  
Planning Department

APPENDIX A-2

DEPARTMENT OF RECREATION AND PARKS  
AVON, CONNECTICUT

HOLD HARMLESS AGREEMENT

I, \_\_\_\_\_, a resident of \_\_\_\_\_, Connecticut, and residing at \_\_\_\_\_, hereby apply, on behalf of myself or the Organization identified below (the "User"), for a permit to use Town property. The Town property to be used and the date(s) of use are as follows: Property: \_\_\_\_\_; Date(s) of Use: \_\_\_\_\_.

**[Complete Only if Application is for an Organization:** I am applying for this permit on behalf of \_\_\_\_\_ (the "Organization"), of which I am \_\_\_\_\_. I hereby represent that I have been authorized by the Organization to make this application and to bind the Organization to this Hold Harmless Agreement.]

In exchange for the consideration given by the Town of Avon in permitting the use of Town property, to the extent provided by law the undersigned User agrees that it shall not hold the Town of Avon responsible for any claims or injuries of any nature whatsoever that may arise out of the use of the property. The undersigned User further agrees to indemnify, defend and hold the Town harmless from any and all claims, losses, damages, judgements, costs, settlements, fines, penalties and expenses (including legal fees) that the Town may incur, directly or indirectly, as the result of the use of the property, including without limitation claims, losses, etc. that may result from a claim by the User or a member of the User or by a third party.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application