
Adventure Camp 2022 – Parent Handbook

Welcome!

The Avon Recreation and Parks Department Staff would like to welcome you and your child(ren) to Adventure Camp. The purpose of this handbook is to make sure that you are well informed and prepared to send your child to camp every day with everything they need. If you have any further questions after reading this handbook please feel free to contact us at 860-409-4332.

IMPORTANT SUMMER PHONE NUMBERS

| | |
|---------------------------------|--------------|
| Recreation and Parks Department | 860 409-4332 |
| Cancellation Line | 860 409-4365 |
| Camp Director Cell* | 860 874-9599 |

**The Camp Director Cell will only be active during camp hours.*

ADMINISTRATIVE STAFF

| | |
|--------------------------------|--|
| Director of Recreation & Parks | |
| Ruth Checko | rchecko@avonct.gov |
| Program Specialist | |
| Sara Roccapriore | sroccapriore@avonct.gov |
| Administrative Coordinator | |
| Sharon Henry | shenry@avonct.gov |
| Administrative Secretary | |
| Usha Srivel | usrivel@avonct.gov |
| Camp Director | |
| Breanne Braun | avonadventurecamp@gmail.com |



Avon Recreation and Parks Department Mission Statement

The Avon Recreation and Parks Department is committed to providing opportunities to participate in recreational programs and have access to parks so that people of all ages and abilities can stay active and enjoy the benefits of a healthier life.

CAMP NEWSLETTER

The Weekly Camp Newsletter will be sent via email the Friday prior to each session. Please read this newsletter as it will provide important information such as a packing list, schedule, and reminders. **Please make sure your my rec account has "opted-in" for notifications or you will not receive the weekly newsletter and other important emails.**

GROUP/FRIEND REQUEST POLICY

While we understand your child may be registering for camp with a friend, please note that we do not take group requests. No matter what group your child is in, there are many points of the day where the camp is all together and your child will be able to interact with friends in other groups. Groups are created roughly by age/grade but will vary each session depending on how many kids of each age/grade are registered.

FIELD TRIP WAIVERS

Prior to the start of camp, an email will be sent out with the field trip waivers that needed to be completed for the weeks of camp your child is registered for. Once that email is sent, waivers will need to be completed within two weeks.

WEATHER

Most field trips will run rain or shine. If a field trip has to be canceled because of the weather, an indoor field trip will take its place. Please make sure your child is prepared with a rain jacket or poncho on inclement weather days. Alternative pick-up location will be the senior center building when needed.

CELLPHONE USE

Cellphone use is prohibited except in emergencies or when instructed to use by the Camp Director. Campers are responsible for the loss or damage of cell phones on field trips.

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SYMPTOMS/COVID-19

If a child is experiencing consistent symptoms while at camp, parents will be called and will need to pick their child up within the hour of being called (this may be at various field trip locations). The child can return to camp only once a negative COVID-19 test has been sent to the camp director. If a child tests positive for COVID-19, they should follow CDC quarantine/isolation guidelines based on their vaccination status and return to camp only once all the CDC requirements have been met.

PARENT INFORMATION



Before arriving at camp, if your child will not be attending camp or you are running late, please notify the camp director as soon as possible. Be sure to double-check the weekly newsletter for required items that should be brought or worn to camp in addition to the daily packing list.



Upon arriving at camp, Parents will need to park their car and walk to the welcome table located outside of the pool gate office to sign their child in and out of camp each day. If someone other than the direct guardian of your child will be picking up, please complete a pick-up authorization form and submit to the Camp Director in advance. On most days, the bus will leave promptly at 9 am, so it is very important to be on time. Drop off is at 8:45 am (Please plan to drop off no earlier than 8:35 am and no later than 8:55 am). Pick up is at 3:45 pm (Please plan to pick up no later than 4:00 pm). Parents who consistently pick up their child later than 4:00 pm will be charged \$15 for any part of every 10 minutes they are late. On most days, the bus will arrive back by 3:45 pm. The camp director will send notification if the bus is running late.



While at camp, campers will visit a different field trip location every day. The weekly newsletter will provide further information on session-specific schedules and field trip details including special items to wear or bring. Campers who do not wish to participate in a particular field trip activity may bring a book or game to use during the activity. Campers should always pack a swimsuit regardless of the field trip because on days the bus gets back early, campers will be able to swim at the pool.

DAILY PACKING LIST

(Please label all belongings)

- ☐ backpack
- ☐ Socks and Sneakers
 - ☐ sandals may be brought to camp in addition to socks and sneakers
- ☐ change of clothes
- ☐ swim suit
- ☐ towel
- ☐ Sunscreen (Spray and face stick preferred)
- ☐ Two Snacks
- ☐ Lunch (in insulated lunch bag with a cool pack) *Lunches are not refrigerated
- ☐ Reusable water bottle (filled)
- ☐ OPTIONAL: small amount of money and cell phone (participants are responsible for these belongings)

Items NOT to bring to camp:

- Electronic devices other than a cell phone
- Any valuable items that you would not want lost or damaged

*Lost and Found items will be disposed of at the end of the day on Friday.

*For items lost at a field trip venue, parents will need to contact the venue directly.

BEHAVIOR EXPECTATIONS AND POLICY

The Camp Director and Recreation Leaders will foster expectations with positive reinforcement and other appropriate behavior modification techniques.

We expect campers to:

- Understand and abide by camp and field trip venue rules
- Follow directions from staff
- Participate safely and effectively in a variety of activities
- Understand consequences of inappropriate behavior
- Interact with peer groups in a civil manner
- Keep their hands to themselves at all times
- Stay with the group at all times
- Use electronic devices only in emergency situations or when prompted by Director to communicate with parents
- Operate independently in handling money, keeping track of their belongings, and working with a buddy system.



If a Recreation Leader is experiencing behavioral problems with a child, parents will be notified/involved in the following ways:

1. For minor or first instances of behavioral problems – Camp Director/Recreation Leader will talk to the child and log the behavior in our records book.
2. For major or repeat behaviors – Recreation Leaders will fill out an incident report that parents need to sign and discuss with child. Depending on the severity, parent(s) may also receive a phone call from the Camp Director.
3. For continued major or repeat behaviors resulting in incident reports – The camp director, parent(s), and child will meet to discuss and create a behavior plan.

Depending on the severity and frequency of the behavior, the Recreation and Parks Department reserves the right to dismiss any child from the program. A camper demonstrating serious behaviors without improvement will have to be picked up at the venue within one hour of being notified by the staff. Any child who is found with e-cigarettes (juuls) or using their phones inappropriately will be dismissed from the program.

MEDICAL INFORMATION

All Camp staff are trained in American Red Cross First Aid, CPR/AED, and Epi-Pen Administration. Select camp staff receive basic training that enables them to provide care for campers with diabetes and administer medications. For the aquatics staff, all lifeguards are American Red Cross Certified with CPR for the Professional Rescuer/AED.





SPECIAL NEEDS ACCOMMODATIONS

The Avon Recreation and Parks Department welcomes persons with medical conditions and/or disabilities in all programs and services. If you or your child require reasonable accommodations to a recreation program in order to participate, please indicate this on your registration form or when you register online under the "medical conditions" section of your account and call the Recreation and Parks Department at least 3 weeks prior to the start of the program at 860-409-4332.

Please be aware that if you fail to or choose not to notify us of any issues that require accommodations, it may delay or inhibit you or your child from participating in the program.

Special Assistance - Campers needing special assistance may be limited to the amount of programs they can attend dependent upon the demand for support services and staff availability. This policy will ensure that everyone who wants to participate will have an opportunity to take part in integrated fun programs.

