
Avon Recreation and Parks Summer Fun Camp 2019 Parent Handbook

Welcome!

The Avon Recreation and Parks Department Staff would like to welcome your child(ren) to Summer Fun Camp. Summer Fun Camp is our 7 week day camp for Avon Residents entering Kindergarten through 4th Grade in the fall of 2019. This camp is created to provide an enjoyable, and rewarding experience for campers. The staff is well trained and prepared to provide a safe, fun environment with themes, trips, activities and special treats.

The purpose of this handbook is to make sure that you are well informed and prepared to send your child to camp everyday with everything they need. If you have any further questions after reading this handbook please feel free to contact us.

ADMINISTRATIVE STAFF

<i>Director of Recreation & Parks</i>	
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Avon Recreation and Parks Department Mission Statement

The Avon Recreation and Parks Department is committed to providing opportunities to participate in recreational programs and have access to parks so that people of all ages and abilities can stay active and enjoy the benefits of a healthier life.



IMPORTANT SUMMER PHONE NUMBERS

<i>Recreation and Parks Department</i>	860 409-4332
<i>Cancellation Line</i>	860 409-4365
<i>Sycamore Hills Pool</i>	860 673-5696
<i>Summer Fun Camp</i>	860 673-3759

REGISTRATION INFORMATION

Registration is available on line at www.avonrec.com beginning on April 15. Registrations are also accepted at Sycamore Hills Pool office starting on June 24, Monday – Friday 9:00 a.m. – 4.00 p.m. Registration for camp closes on Thursday at 4:00 p.m. for the following week. Anyone registering after the Thursday deadline will be charged the full amount plus a \$25 late fee. Parents are encouraged to place children on wait lists if a session is full. Campers placed on wait lists will be contacted by Friday, if space becomes available.

SUMMER FUN CAMP PROGRAM

Summer Fun Camp will be held at Pine Grove School this year. It runs from 9:00 a.m. – 3:00 p.m. Monday-Friday (Except Session #1, \$108) the cost is \$180 per session. Extended Care is available in 1 hour blocks purchased for all 5 days of each session: (Session #1 \$12 per block) 8:00 a.m. – 9:00 a.m., 3:00 p.m. – 4:00 p.m., 4:00 p.m. – 5:00 p.m., \$20 per week per block.

Campers are expected to be signed in and signed out by their parent or guardian at the front desk daily. Parents who pick up their child late will be charged \$15 for any part of every 15 minutes they are late.

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Each session of camp will have one ½ day field trip or special event each week. Campers are bussed to Sycamore Hills Pool, 2-3 days a week for supervised free swim, weather permitting. (Younger children will have access to the Tot pool).

SUMMER FUN SESSIONS

Session and dates	Join us for	Extra fun
Session 1. July 1-3 (no camp July 4, 5)	<i>Happy Birthday America!</i>	Bounce Town and a birthday party
Session 2. July 8-12	<i>Game Show Mania</i>	Bowling and Pizza
Session 3. July 15-19	<i>Artistic Creations</i>	Visiting Art Instructor, and Farmington Valley Arts Center
Session 4. July 22-26	<i>Circus Week</i>	Visiting Face Painting, and New England Carousel Museum
Session 5. July 29-August 2	<i>Destination Imagination</i>	Gr K-2, Imagine Nation; Gr 3-4 Avery Soda
Session 6. August 5-9	<i>All Ball Week</i>	Visiting Juggling Show and Workshop, and Mini Golf and Ice Cream
Session 7. August 12-16	Splish/Splash – It’s summer!	Stratton Brook, and End of Summer – Cook out and Inflatables



BEHAVIOR EXPECTATIONS AND POLICY

The Camp Director, Camp Counselors, and Counselors in Training will foster these expectations with positive reinforcement and other appropriate behavior modification techniques. Our program works on a “3 strikes you are out” rule. Our staff will use positive guidance, redirection, setting clear limits, and continuous supervision by staff, during corrective discipline. If a counselor is experiencing behavioral problems with a child, parents will be called. Depending on the severity and frequency of the behavior, the Recreation Department reserves the right to dismiss any child from the program.

- Campers must be able to use the bathroom independently.
- Understand and abide by camp rules and follow directions.
- Participate safely and effectively in a variety of activities.
- Pay attention without being disruptive and understanding consequences of inappropriate behavior.
- Interact with peer groups in a civil manner.

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- Follow counselors' instructions and be respectful of staff and peers.
- Electronic devices are not allowed at camp.

MEDICAL INFORMATION AND AUTHORIZATIONS

Camp staff is trained in American Red Cross First Aid, CPR/AED, and Epi-Pen Administration. Counselors in Training are trained in First Aid, CPR/AED. Select Camp Staff have received basic training that enables them to provide all care for campers with diabetes, and Medicine Administration Training. For the Aquatics staff, all Lifeguards are American Red Cross Certified with CPR for the Professional Rescuer/AED.

Policy on Diabetes Management and Authorization Forms:

https://avonct.myrec.com/forms/5856_policy_on_diabetes.pdf

Administration of Sunscreen Authorization by Parent/Guardian Form:

https://avonct.myrec.com/forms/5864_sunscreen_authorization.pdf

Participant/Camper Medication Authorization Form:

https://avonct.myrec.com/forms/5865_camper_medication_authorization_revised_2018_updated.pdf

There will be other forms available at the camp for different situations, i.e. pickup authorization forms



SPECIAL NEEDS ACCOMMODATIONS

The Avon Recreation and Parks Department welcomes persons with medical conditions and/or disabilities in all programs and services. If you or your child require reasonable accommodations to a recreation program in order to participate, please indicate this on your registration form or when you register online under the "medical conditions" section of your account and call the Recreation and Parks Department at least 3 weeks prior to the start of the program at 860-409-4332. For additional information go to: <https://www.avonct.gov/recreation-and-parks-department/pages/special-accommodations-policy>. Please be aware that if you fail to or choose not to notify us of any issues that require accommodations, it may delay or inhibit your child from participating in the program.

PARTICIPANTS NEED TO BRING

In addition to information in this Parent's Handbook, an electronic Newsletter will be emailed to parents on Friday containing information on the upcoming session. Please be sure to review this newsletter to be sure your child has everything they need for field trips and special events. Please label all of your child's belongings and check the lost and found for missing items.

- Necessary Permission Slips and/or Waivers completed.
- A back pack or sturdy canvas bag that closes.
- Campers must have proper footwear. Bare feet are not allowed. Sneakers or sturdy sandals, (not flip flops), must be worn or an extra pair to change, brought to camp.
- A change of clothes, just in case.
- A swim suit and towel every day.
- Sunscreen; please refer to the Administration of Sunscreen Authorization Form if you want to authorize staff to reapply during the day.
- A healthy lunch, morning snack, something to drink and an afternoon snack those for extended care campers.
- A filled unbreakable water bottle.

PARENTS CONTRIBUTIONS TO A SUCCESSFUL CAMP EXPERIENCE

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The more prepared parents and their children are for camp, the easier it is for Camp Staff to focus on their campers and our plans. Please make every effort to ensure your contact information in your family account is up to date in www.avonrec.com. The email and phone numbers you provide are how we will communicate with you. Here are a few simple things that you can be sure to do as well.

- Read our communications; emails, newsletters, and signs.
- Be sure to have field trip authorization forms filled out and handed into staff on Monday; some are paper, some are electronic and go straight to the place we are visiting.
- Communicate with staff; they benefit from hearing what your child likes about camp in addition to concerns.
- Send your child prepared for the day, with everything listed above.
- Sign your child in every morning and sign them out every afternoon.
- If someone else is going to be picking your child up, you'll need to complete the Pickup Authorization form at camp. The person you are authorizing must be prepared to show a valid ID.

GENERAL INFORMATION

Please refer to our web sites for additional information at www.avonct.gov and www.avonrec.com