



Welcome to Summer Fun!

The Avon Recreation and Parks Department Staff would like to welcome you and your child(ren) to Summer Fun, taking place at **Pine Grove School** this year and running from **9am to 3:20pm**. The purpose of this handbook is to make sure that you are well informed and prepared to send your child to camp every day with everything they need. If you have any further questions after reading this handbook, please feel free to contact us at 860-409-4332.

Camp Philosophy

Summer Fun Camp believes that every child deserves a safe, welcoming, and inclusive environment where they feel valued, supported, and encouraged to participate. Guided by the mission of Avon Recreation and Parks Department, we strive to create meaningful recreational experiences that promote physical activity, social connection, and personal growth for all campers. At camp, we recognize that every child is unique. Through thoughtful planning, supportive staff, and flexible programming, we ensure that every child can engage in activities in a way that works for them. By focusing on encouragement rather than pressure, and inclusion rather than competition, our staff creates an environment where campers feel confident trying new things, building friendships, and being themselves!

Ultimately, our philosophy is simple: Summer Fun should be a place where every child belongs, feels safe, and has fun.

Camp Goals

- ~Create an inclusive environment for all campers, staff, and families
- ~Promote a safe and supportive experience
- ~Encourage participation and engagement
- ~Foster social growth and friendships
- ~Build confidence and independence
- ~Deliver fun, memorable experiences

Avon Recreation and Parks Department Mission Statement

The Avon Recreation and Parks Department is committed to providing opportunities to participate in recreational programs and have access to parks so that people of all ages and abilities can stay active and enjoy the benefits of a healthier life.

IMPORTANT SUMMER PHONE NUMBERS

<i>Recreation and Parks Department</i>	<i>(860) 409-4332</i>
<i>Cancellation Line</i>	<i>(860) 409-4365</i>
<i>Sycamore Hills Pool</i>	<i>(860) 673-5696</i>
<i>Summer Fun</i>	<i>(959) 599-8834*</i>

**Will only be active during camp hours, text or call*

ADMINISTRATIVE STAFF

<i>Director of Recreation & Parks</i>	
<i>Jen Filer</i>	jfiler@avonct.gov
<i>Program Coordinator</i>	
<i>Lindsay Kiesewetter</i>	lkiesewetter@avonct.gov
<i>Camp Director</i>	
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<i>Assistant Director</i>	
<i>Leah Cuyler</i>	

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PARENT/GUARDIAN INFORMATION



Before arriving at camp, on pool days or water entertainment days, please have your child dressed in their swimsuit underneath their clothes and apply sunscreen so that they are ready to go for the day. Campers will reapply sunscreen after lunch and after swimming in the pool.



Upon arriving at camp, parents/guardians MUST enter the building both in the morning and the afternoon to sign their child in and out of camp at the Welcome Table each day. ID must be presented every single pickup, regardless of whether the staff knows you or not. If someone other than the direct guardian of your child is picking up, please complete a pick-up authorization form and submit it to the Camp Director in advance.

Drop off is at 9 am (Please plan to drop off no earlier than 8:50 am and no later than 9:15 am). **Pick up is at 3:15 pm** (Please plan to pick up no earlier than 3:00 pm and no later than 3:20 pm). Parents who consistently pick up their child later than 3:20 pm will be charged a \$25 late fee. If your child is in extended care, please plan to pick up before or by 4:00 pm. Parents who consistently pick up their child later than 4:00 pm will be charged a \$25 late fee.



While at camp, campers will have a supervised swim at Sycamore Hills Pool 3 days a week. Due to the pool's policy requiring any child using a flotation device to be within arm's reach of an adult, flotation devices are **not** allowed while swimming at camp. We need our staff to be available for all campers at all times. Campers will swim in the shallow end section where they will not need a flotation device. Advanced swimmers who wish to swim in the deep end or use the diving boards may do so upon passing a swim ability test. Campers who do not wish to swim may bring a book or game to use during swimming time. The weekly newsletter will provide further information on session-specific schedules including which days camp will be swimming and which days have special guest entertainers. Typical pool days are Monday, Tuesday, Thursday, while typical entertainment days are Wednesday and Friday.

DAILY PACKING LIST

(Please label all your child's belongings)

- backpack
 - socks and sneakers
 - sandals may be brought to camp in addition to socks and sneakers
 - change of clothes
 - swimsuit (rash guards are highly encouraged)
 - towel
 - sunscreen (spray **and** face stick preferred)
 - two **nut-free** snacks
 - lunch (in insulated lunch bag with a cool pack) *Lunches are not refrigerated.
- Please note we are a NUT-FREE CAMP**
- Reusable water bottle (filled)

Items NOT to bring to camp:

- Electronic devices
- Flotation devices
- Personal toys/stuffed animals
- Any valuable items that you would not want lost or damaged

*Lost and Found items will be disposed of two weeks after camp ends (August 21st) due to health and safety reasons.

POLICIES AND PROCEDURES

NEWSLETTER

The Weekly Newsletter will be sent via email the Friday prior to each session. Please carefully read this newsletter as it will provide session-specific information such as a detailed packing list, schedule, and reminders. **Please make sure your MyRec account has “opted-in” for notifications or you will not receive the weekly newsletter and other important emails.**

GROUP/FRIEND REQUEST POLICY

While we understand your child may be registering for camp with a friend, please note that we do not take group requests. No matter what group your child is in, there are many points of the day when the camp is all together, and your child will be able to play with friends in other groups. Groups are created roughly by age/grade but will vary each session depending on how many kids of each age/grade are registered.

HEALTH POLICY

Please do not send your child to camp if they are experiencing any of the following: fever of 100.4 degrees or higher, vomiting, productive coughing or sneezing, achiness, or sore throat. If a child experiences these symptoms while at camp, parents will be called and will need to pick up their child. For fevers, children can only return once their fever has been gone for 24 hours without medication.

ACCESSIBILITY AND REASONABLE ACCOMMODATIONS

The Avon Recreation and Parks Department is committed to providing equal access to programs, services, and activities in accordance with the Americans with Disabilities Act (ADA). We welcome individuals of all abilities to participate. If your child needs support in order to meet the camper expectations laid out on page 3 of the parent handbook, you are encouraged to reach out to Lindsay by calling the Recreation Office (860.409.4332) or by emailing lkiesewetter@avonct.gov three weeks in advance so we can ensure support is in place prior to the start of camp. While advance notice is greatly appreciated, the Department will make every reasonable effort to provide accommodation when requests are received. Please note that failure to notify us of needing support may result in a delay or inhibit your child from participating in the camp. Support staff will only be available during regular camp hours (9:00 a.m. - 3:30 p.m.).

MEDICAL INFORMATION

All Camp staff are trained in American Red Cross First Aid, CPR/AED, and Epi-Pen Administration. Select camp staff receive basic training that enables them to provide care for campers with diabetes and administer medications. All lifeguards are American Red Cross Certified with CPR for the Professional Rescuer/AED.



BEHAVIOR EXPECTATIONS AND POLICY

The Camp Director, Assistant Director, Recreation Leaders, and Counselors in Training will foster expectations with positive reinforcement and other appropriate behavior modification techniques.

We require campers to:

- Be able to use the restroom independently, including managing their own clothing and performing all necessary hygiene tasks
- Be able to put on and take off swimsuit if needed. Our staff is not trained to assist with clothing
- Understand and abide by camp rules
- Follow directions from staff
- Participate safely and effectively in a variety of activities
- Understand the consequences of inappropriate behavior

- Interact with peer groups in a civil manner
- Keep their hands to themselves
- Stay with the group at all times

If a Recreation Leader is experiencing behavioral problems with a child, parents will be notified/involved in the following ways:

1. For minor or first instances of behavioral problems – Camp Director/Recreation Leader will talk to the child and log the behavior in our records book.
2. For major or repeat behaviors – Recreation Leaders will fill out an incident report that parents need to sign and discuss with child. Depending on the severity, parent(s) may also receive a phone call from the Camp Director.
3. For continued major or repeat behaviors resulting in incident reports – The camp director, parent(s), and child will meet to discuss and create a behavior plan.

Depending on the severity and frequency of the behavior, the Recreation and Parks Department reserves the right to dismiss any child from the program.

THEMES!

Week 1: Winter Fun

Week 2: Superheroes/Villains

Week 3: Welcome to the Wild

Week 4: Olympics/Color Wars

Week 5: Cowboys vs Aliens

Week 6: Party Around the World!












If you have any questions or concerns, please feel free to reach out!

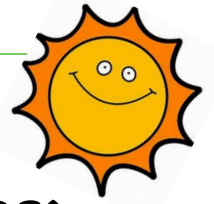
860.409.4332 | avonrec@avonct.gov

We look forward to working with you and your children at camp this summer! 😊



SUMMER FUN CAMP DAILY SCHEDULE 2026

8:50 AM - 9:20 AM		SIGN-IN
9:25 AM - 10:10 AM		1ST PERIOD (CRAFTS & GAMES)
10:15 AM - 10:25 AM		1ST SNACK
10:30 AM - 11:25 AM		2ND PERIOD (BIG GROUP ACTIVITY)
11:30 AM - 12:00 PM		LUNCH
12:05 PM - 12:15 PM		SUNSCREEN / LINE UP FOR THE BUS (MON, TUES, THURS)
12:25 PM - 1:50 PM		POOL
2:00 PM - 2:50 PM		CHANGE / PLAYGROUND TIME
3:00 PM - 3:20 PM		SIGN-OUT + 2ND SNACK
3:20 PM - 4:00 PM		EXTENDED CARE
3:50 PM - 4:00 PM		EXTENDED CARE SIGN-OUT



Summer Fun Camp Playground Rules:

- 1) No jumping off the playground**
- 2) No climbing up the slides**
- 3) One person on the slide at a time**
- 4) Keep your shoes on!**
- 5) Stay in the camp area – blacktop, gaga pit,
and playground**
- 6) Drink water when we call for a water break!**
- 7) Feet first down the slide**
- 8) Safe hands, safe bodies at all times**

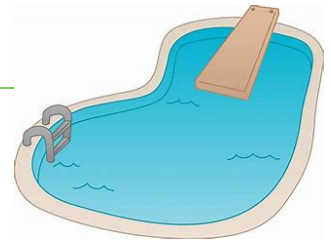




Summer Fun Camp Rules:

- 1) **Use safe hands and safe bodies, respect nature by leaving trees, rocks, and animals alone.**
- 2) **Always listen to your counselors and CITs, stay with the group unless a counselor allows you to leave.**
- 3) **Use kind words – no foul language, jokes, or insulting remarks**
- 4) **No leaving your group without a counselor**
- 5) **Golden Rule: treat others the way you want to be treated**
- 6) **HAVE FUN!**





Summer Fun Camp

Pool Rules:

1) Always listen to the lifeguards

2) Walk on the pavement



3) Stay in your wristband area



4) Tell a counselor or CIT before you

use the bathroom



5) Safe hands, safe bodies - Keep your

hands to yourself

6) No splashing!



Avon Recreation and Parks
PICK-UP AUTHORIZATION FORM

Name of child/children: _____

Adult(s) Authorized for Pick-up:

Relationship(s): _____

Phone Numbers: _____

Date(s) permitted to pick-up: _____

Please note that the authorized adult will be required to show an ID at sign-out.

If signing this form electronically, I acknowledge that my electronic signature is legally binding and has the same force and effect as a handwritten signature.

Name of Parent/Guardian (Print)

Signature of Parent/Guardian

_____/_____/_____
Date