

Counselor-In-Training (CIT) Job Description

Length of Season:

- 2 weeks, 9:00 a.m. – 4:00 p.m. or 8:00 a.m. -3:00 p.m. Monday – Friday
Schedule will be assigned (2) weeks prior to the start of the program.

Qualifications:

- Willingness to follow directions and work as a team member
- Strong leadership and organization skills
- Willingness to ask for assistance when needed or desired
- Ability to interact with all age levels

Responsibilities:

- Attend Staff Training session
- Complete required courses
- Assure campers are properly supervised at all times
- Be alert to camper's needs and assist Group Leader as needed
- Create and keep a civil relationship with fellow staff members
- Be a role model to campers and staff in your attitude and behavior
- Adhere to schedule provided

Physical Aspects of the Job:

- Ability to enforce safety regulations and execute appropriate emergency procedure

Reports to:

- Group Counselor
- Camp Director(s)

Any questions / concerns should be addressed to the Camp Director.

**Avon Recreation & Parks
Counselor in Training (C.I.T.) Application**

I am a New Applicant: _____

I am a Returning Applicant: _____

Personal Data:

Name: _____ Date: _____

Address: _____ City: _____ State: _____

Zip Code: _____ Phone: (____) _____

Birthdate: _____ School: _____ Grade in Fall: _____

Email Address: _____

Please list three (3) references:

	<u>Name</u>	<u>Address</u>	<u>Phone #</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Applicant Information:

1. Why do you want to be a C.I.T.?

2. Do you have experience working with children? If so, what has it taught you?

3. What personal traits would make you a good C.I.T.?

4. Do you have experience as a leader? If so, what has it taught you?

5. Who is a role model to you? What makes her/him a good role model?

6. How would your teachers describe you?

7. How do you spend your spare time (include extra-curricular activities)?

8. Do you have any camp experience? If so, please indicate below:

Camp: _____ Year: _____

Experience: _____

Please mail to: Town of Avon, Recreation & Park Department
60 W. Main St.
Avon, CT 06001

Deadline for application is May 8, 2017. Interviews will be held on May 16-17, 2017.

Counselor in Training (C.I.T.) Training Program

The Counselor in Training Program is a unique experience for teens entering Grades 9 & 10. The program provides teens with the opportunity to earn First Aid, CPR/AED certification as part of the program. Participants will develop leadership skills, work with children while working alongside the Recreation Staff. C.I.T.'s will be interviewed the same as seasonal employees and their participation will be based upon the interview outcome and spaces available. **Application deadline for the C.I.T. Program is Monday, May 8, 2017. Interviews will be done May 16-17 from 3 – 6 p.m.**

Mandatory Counselor in Training Date

Date: Monday, June 26, 2017

Time: 9:00 am – 3:00 p.m.

Earn the First Aid/CPR/AED Certification

Recreation Training by Staff and Health and Safety Training of CT.

Location: Avon Room at the Avon Town Hall

Bring: A bag lunch

Cost: \$135.00

The C.I.T. program will consist of four (4) 2-week sessions to choose from and we will try to give everyone their first or second choice. Please indicate with a check mark your choices below:

<u>Sessions</u>	<u>First Choice</u>	<u>Second Choice</u>
June 26 – July 7, 2017	_____	_____
July 10 – 21, 2017	_____	_____
July 24 – Aug. 4, 2017	_____	_____
August 7 – 18, 2017	_____	_____

Maximum C.I.T.'s for the summer will be ten (10).