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## Avon Recreation and Parks Summer Fun Camp 2021 Parent Handbook

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Welcome!

The Avon Recreation and Parks Department Staff would like to welcome your child(ren) to Summer Fun Camp. Summer Fun Camp is our 8 week day camp for Avon Residents entering Kindergarten through 4<sup>th</sup> Grade in the fall of 2021. This camp is created to provide an enjoyable, and rewarding experience for campers. The staff is well trained and prepared to provide a safe, fun environment with themes, activities and entertainment.

The purpose of this handbook is to make sure that you are well informed and prepared to send your child to camp everyday with everything they need. If you have any further questions after reading this handbook please feel free to contact us.

### ADMINISTRATIVE STAFF

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### IMPORTANT SUMMER PHONE NUMBERS

Recreation and Parks Department

860 409-4332

Cancellation Line

860 409-4365

Sycamore Hills Pool

860 673-5696

Summer Fun Camp (Pine Grove School)

860 673-3759

### Avon Recreation and Parks Department Mission Statement

The Avon Recreation and Parks Department is committed to providing opportunities to participate in recreational programs and have access to parks so that people of all ages and abilities can stay active and enjoy the benefits of a healthier life.



### REGISTRATION INFORMATION

Registration for the Summer Fun camp will be available on line at [www.avonrec.com](http://www.avonrec.com) beginning on April 23. Registration for camp closes on Thursday at 4:00 PM for the following week. Parents are encouraged to place children on wait lists if a session is full. Campers placed on wait lists will be contacted by Friday, if space becomes available.

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### **SUMMER FUN CAMP PROGRAM**

Summer Fun Camp will be held at the Pine Grove School this year. It runs from 9:00 AM – 3:00 PM, Monday – Friday and the cost is \$180 per session. Extended care will be available from 3-4 pm for an extra fee.

Upon arriving at the Pine Grove School, please enter through the cafeteria door. Pickup and drop off will take place at the Welcome table. Parents who pick up their child late will be charged \$15 for any part of every 15 minutes they are late.

Campers will have a supervised swim at Sycamore Hills Pool 3-4 days a week before the pool is open to the public (weather permitting). All campers will be tested on their first day to determine swim ability. Swim flotation devices are available at the pool. Additionally, camp will consist of a variety of art and sport activities, plus a special entertainment each week. There are no off site field trips.

Session	Dates
1	June 21 – June 25
2	June 28 – July 2
3	July 6 – July 9 (No 7/5)
4	July 12 – July 16
5	July 19 – July 23
6	July 26 – July 30
7	August 2 – 6
8	August 9 – August 13

### **PARTICIPANTS NEED TO BRING**

- A back pack or sturdy canvas bag that closes.
- Socks and Sneakers
  - sturdy sandals may be brought to camp in addition to socks and sneakers
- A change of clothes
- A swim suit and towel
- Sunscreen (Spray and face stick preferred)
- Snack
- Lunch (in insulated lunch bag with a cool pack) \*Lunches are not refrigerated
- Reusable water bottle (filled)
- Mask

Please label all of your child's belongings and note that lost and found items will be disposed of at the end of the day on Friday.

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### BEHAVIOR EXPECTATIONS AND POLICY

The Camp Director, Camp Counselors, and Counselors in Training will foster expectations with positive reinforcement and other appropriate behavior modification techniques. Our staff will use positive guidance, redirection, setting clear limits, and continuous supervision by staff, during corrective discipline. If a counselor is experiencing behavioral problems with a child, parents will be called. Depending on the severity and frequency of the behavior, the Recreation Department reserves the right to dismiss any child from the program.

#### *We expect campers to:*

- Campers must be able to use the bathroom independently.
- Understand and abide by camp rules and follow directions.
- Participate safely and effectively in a variety of activities.
- Pay attention without being disruptive and understanding consequences of inappropriate behavior.
- Interact with peer groups in a civil manner.
- Follow counselors' instructions and be respectful of staff and peers.
- Electronic devices are not allowed at camp.
- Wear a mask while indoors.



### SPECIAL NEEDS ACCOMMODATIONS

The Avon Recreation and Parks Department welcomes persons with medical conditions and/or disabilities in all programs and services. If you or your child require reasonable accommodations to a recreation program in order to participate, please indicate this on your registration form or when you register online under the "medical conditions" section of your account and call the Recreation and Parks Department at least 3 weeks prior to the start of the program at 860-409-4332. We will do our best to accommodate your needs. For additional information go to: <https://www.avonct.gov/recreation-and-parks-department/pages/special-accommodations-policy>. Please be aware that if you fail to or choose not to notify us of any issues that require accommodations, it may delay or inhibit your child from participating in the program.

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### **PARENTS CONTRIBUTIONS TO A SUCCESSFUL CAMP EXPERIENCE**

The better prepared parents and their children are for camp, the easier it is for Camp Staff to focus on their campers and our plans. Please make every effort to ensure your contact information in your family account is up to date in [www.avonrec.com](http://www.avonrec.com). The email and phone numbers you provide are how we will communicate with you. Here are a few simple things that you can be sure to do as well.

- Read our communications: emails and newsletters
- Send your child prepared for the day, with everything listed above.
- Wear a mask when dropping off and picking up campers.
- If someone else is going to be picking your child up, you'll need to complete the [Pickup Authorization Form](#) and submit to Camp Director in advance. The person you are authorizing must be prepared to show a valid ID.
- Do not send child with toys, games, or stuffed animals from home.
- Communicate with staff; they benefit from hearing what your child likes about camp in addition to concerns.

### **MEDICAL INFORMATION AND AUTHORIZATIONS**

Camp staff is trained in American Red Cross First Aid, CPR/AED, and Epi-Pen Administration. Select camp staff have received basic training that enables them to provide all care for campers with diabetes, and Medicine Administration Training. For the aquatics staff, all lifeguards are American Red Cross Certified with CPR for the Professional Rescuer/AED.

[Administration of Sunscreen Authorization by Parent/Guardian Form](#)

[Participant/Camper Medication Authorization Form](#)

[Policy on Diabetes Management and Authorization Forms](#)

### **COVID POLICY: updated 5/26/21**

In accordance with the State of Connecticut Department of Public Health, masks are required by all staff, campers, and parents while indoors. Masks are not required while outdoors. Hand sanitizer will be available.